



EXPENSE VOUCHER

FOR TREASURER'S USE
CHECK #
DATE PAID

SUBMITTED BY	DATE
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MAKE CHECK PAYABLE TO

ADDRESS

CITY, STATE, ZIP CODE

List *Expense Account, Discription/Purpose, Amount* below and attach receipts (staple to back of form)

ACCOUNT (see partial list below)	PURPOSE/DESCRIPTION	AMOUNT
TOTAL		

BUDGET EXPENSE ACCOUNTS

- Website
- Banking
- Hospitality
- Membership
- Postage/Stationary
- MQG
- Programs/Workshops
- Rent
- Philanthropy